



Weill Cornell Medical College

Sponsored Programs Advisor

## Grants and Contracts Information and Updates



### Important Announcements

#### NIH Adobe-Forms-B application packages are replacing Adobe-Forms-A for deadlines starting 1/25/10.

##### Changes include:

- Shorter page limits
- Restructured application packages - Sections consolidated
- Resources – Further description required
- Biosketches – New Personal Statement requirement in Part A

Changes  
begin  
1/25/10!

The process for downloading, completing, and submitting the packages is not changing  
See page 2 for complete details....

#### Cycle 2 of ARRA Quarterly Progress Reports are Due to RASP January 4, 2010!

As a reminder, ARRA Quarterly Progress Reports are due to the Federal Government by **January 8, 2010**. The internal RASP deadline for submission is January 1, 2010. Our [ARRA Website](#) contains the most up-to-date information to help you complete the report. There you will find there our procedures, the necessary forms and helpful tips. Based on the experience and information learned from the first time please note the following:

- Awards less than \$25,000 do not need to submit a report
- If your award contains a subcontract/subaward you will only need to report on them, once the subaward agreement has been fully executed.
- If you have no expenditures, you do not need to report on the job creation/estimation section. If you have reported expenditures, to correctly calculate the job creation, please follow this formula:

$$\text{Total FTE} = \sum \left( \left[ \text{Employee 1} \left( \frac{\% \text{ Effort}}{100} \right) \right] + \left[ \text{Employee 2} \left( \frac{\% \text{ Effort}}{100} \right) \right] \dots \right)$$

Total FTE = Total Full Time Equivalent (Total Number of Jobs)

#### Update on the Requirement for Instruction in the Responsible Conduct of Research

The NIH has updated its policy on the Instruction in the Responsible Conduct of Research for trainees, fellows, participants and scholars receiving support through any NIH training, career development award, research education grant and dissertation research grant. [NOT-OD-10-019](#) goes into effect for all new/renewal applications submitted on or after **January 25, 2010**; and for non-competing continuations on **January 1, 2011**. The responsible conduct of research component must contain the following five topics:

- Format
- Subject Matter
- Faculty Participation
- Duration of Instruction
- Frequency of instruction

The responsible conduct of research component will now be evaluated and be part of the peer review process. After the application has been reviewed and an impact/priority score assigned, the plan will be rated as **ACCEPTABLE** or **UNACCEPTABLE**. The results of the review of the plan for instruction in responsible conduct of research will not be a factor in the determination of the impact/priority score. However, regardless of the impact/priority score, applications with unacceptable plans will not be funded until the applicant provides an acceptable revised plan.

We encourage anyone preparing a Grants.gov application to attend a hands-on class. For information on January and February classes please see [http://www.med.cornell.edu/research/gra\\_con/grants\\_training.html](http://www.med.cornell.edu/research/gra_con/grants_training.html).

Contact Nadeige Fortune at 646-962-8290 or [naf2005@med.cornell.edu](mailto:naf2005@med.cornell.edu) to make your reservation. Please note that the NIH Adobe-Forms-B application packages are replacing Adobe-Forms-A for deadlines starting 1/25/10. The process for downloading, completing, and submitting the packages is not changing so it is not necessary for anyone familiar with Adobe-Forms-A to attend a class.

Q.

*Dear WCMC Grant Specialist,  
What goes on Other Support Pages, Committed or Actual Effort?  
~WCMC Faculty Member*

A. Committed effort. Committed effort is the representation of what has been documented to the Sponsor. Actual effort is the fluctuation of effort throughout the year.

## NIH Grant Application Policy Changes

The NIH has new application forms and instructions for submissions for FY2011 funding. Notice [NOT-OD-09-149](#) outlines the new restructured versions of the paper PHS 398 and electronic SF 424 (R&R) application packages and instructions that will be available by **DECEMBER 2009**.

These packages and instructions go into effect for submissions with due dates on or after January 25, 2010. Changes include significantly shorter page limits and restructuring of application components.

- **Shortened Page Limits.** The page limit for the new Research Strategy section will be 6 or 12 pages, according to the chart below. One additional page will be allowed for Specific Aims. If the FOA has specific page limit requirements, please follow the FOAs instructions.

Current Page Limit (Section 2-5 of the Research Plan)	New Page Limit (Research Strategy)
<25	6
25	12
>25	Follow FOA Instructions

- **Restructured Research Plan (Section 5.5).** The three sections of the current Research Plan (Background & Significance, Preliminary Studies/Progress Report, and Research Design & Methods) will be consolidated into a new single section within the Research Plan entitled, "Research Strategy". This new section will consist of a single PDF that will be uploaded in the appropriate section of the SF424 and will be sub-divided into three parts: Significance, Innovation, and Approach. The Approach sub-section will include both Preliminary Studies for new Applications and Progress Report for Renewal/Revision Applications.
- **Resources.** The Facilities & Other Resources section will be changed to require a description of how the scientific environment will contribute to the probability of success of the project, unique features of the environment and for Early Stage Investigators, and the institutional investment in the success of the investigator (e.g. resources, classes).
- **Biographical Sketch.** A new Personal Statement will be incorporated as Part A, changing the parts formerly called A, B, C to Parts B, C, D. Applicants should limit the list of selected peer-reviewed publications to no more than 15. These 15 publications should be chosen on the basis of recency, importance to the field and relevance to the proposed research.

## OCTA CORNER

### OCTA FEE

As of August 1st 2008, industry-initiated and industry sponsored clinical trial agreements processed by the Office of Clinical Trials Administration (OCTA) will be charged a non-refundable one time fee of \$1,500.00.

Be sure to incorporate the fee into your budget.

For more information, please visit this [site](#).

## JUST FOR FUN!

Courtesy of the University of South Australia



"My project is simply this. I want to find out once and for all whether there's any truth in the belief that money can't buy happiness."