JOINT SPONSORSHIP
LETTER OF AGREEMENT

This Letter of Agreement is to confirm that

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is entering a "JOINT SPONSORSHIP" relationship with

Weill Medical College of Cornell University
Office of Continuing Medical Education

in order to develop the CME activity entitled:

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to be held at:

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(location)

on

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(date and time)

JOINT SPONSORSHIP is defined as a "collaborative educational partnership" through which each participating organization has certain obligations and responsibilities. However, as the institution accredited by the ACCME to approve this CME activity, Cornell MUST require the following:

1. that the ESSENTIALS of the Accreditation Council for Continuing Medical Education (ACCME) and all Cornell Guidelines on CME (CMEG 1,2,2a,3,3a) be met to the full satisfaction of the Cornell CME Committee.

2. that all literature, brochures, official correspondences, signage, name tags, handouts, etc., must receive the approval of the CME Committee before publication.

3. that Cornell must retain final approval rights for all program faculty and program content.

4. that all budgets for the activity--including but not limited to honoraria, reimbursements, tuition's and grants--must receive prior approval from
Cornell's Office of Continuing Medical Education and the CME Committee.

5. that all future use of this activity (e.g., "spin-offs" such as tapes, publications, computer programs, etc.) can be distributed only with the prior approval and written consent of Cornell.

6. that mass-marketing of the CME activity must receive the prior approval of Cornell.

7. that the activity comply with Cornell's policy on Conflicts-of-Interest.

8. that any "Enduring Materials" related to this activity comply with the ACCME's Standards regarding enduring materials, and must be approved by the CME Committee.

9. that, if commercial support is received, the funding company sign Cornell's Letter-of-Agreement, and that the activity meet ACCME's Standards for Commercial Support of Continuing Medical Education.

As a "partnership", it is recognized and confirmed that both sponsors of this agreement have veto authority over the educational content of the CME activity. The intent of this document is to articulate the responsibilities Cornell, as the accredited entity by the ACCME, must uphold. These accreditation responsibilities cannot be transferred, delegated or compromised.

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<tr>
<td><strong>a.</strong></td>
<td>APPLICATION FEE (non-refundable)......$ 500.00</td>
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<td><strong>b.</strong></td>
<td>ADMINISTRATIVE FEE for activities after Committee APPROVAL..............................$1000.00</td>
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Please indicate with your signature, on behalf of your organization, that the above provisions are understood and accepted as the basis of applying for JOINT SPONSORSHIP with Weill Medical College of Cornell University.

Scott J. Goldsmith, M.D.  Name
Associate Dean for CME

Date
Title
Organization
Date