REQUEST FOR CTSC TL1 PRE/POST-DOCTORAL TRAINING AWARD APPLICATIONS
APPLICATIONS DUE: MONDAY, FEBRUARY 14, 2011

TL1 PRE AND POST-DOCTORAL TRAINING AWARD
Up to $25,000 per year, per award (Pre-docs)
Up to $59,000 per year, per award (Post-docs)*
*Depending on level of experience.

Initial Funding Period: July 1, 2011 – June 30, 2012
Possible 2nd Year Renewal Period: July 1, 2012 – June 30, 2013

Purpose: To support early career development among pre/post-doctoral students by providing advanced degree training and practical skills necessary to conduct interdisciplinary clinical & translational investigation in a team research environment.

All TL1 Trainees are required to participate in the Clinical & Translational Education Program. They also must take the Tri-Institutional Responsible Conduct of Research course.

All Trainees are required to pursue their research training at 100% time and effort. Appointments are normally made for 12-months, but no less than 9 months except with prior approval from the NIH.

Pre-docs:
- Applicants who are currently enrolled in a professional doctoral program1, who wish to participate in the TL1 Training program for only 1 year, must enroll in the one-year Advanced Certificate Program. In order to participate in the two-year program, the trainee must successfully complete the Master’s Degree in C/T Investigation.

- Applicants currently enrolled in doctoral research degree programs may enroll in either the one-year Advanced Certificate or two-year Master’s Degree program.

Post-docs:
- Applicants who currently have received a PhD, DVM, DDS, MD, or comparable doctoral degree from an accredited domestic or foreign institution may be appointed for up to 2 years and have the option of enrolling in one of the following programs: Advanced Certificate in Clinical Investigation, MSKCC Seminar Series in Clinical Research Methodology, or Master’s Degree in Clinical & Translational Research program.2

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<tr>
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<th>1 year</th>
<th>2 year</th>
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<tbody>
<tr>
<td>Pre-doc</td>
<td>Advanced Certificate in C/T Investigation</td>
<td>MS in C/T Investigation</td>
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<tr>
<td>Post-Doc (PhD, MD, DVM, etc.)</td>
<td>Advanced Certificate in C/T Investigation Or MSKCC Seminar Series/Certificate in Clinical Methodology (1 year funding only)</td>
<td>MS in C/T Investigation</td>
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1 Professional Doctoral Degrees include: MD, DDS, DMD, DO, PHAE, ND, DNP, DVM, DPT, DAUD
2 Those who choose the Certificate in CRM (1 year) program, are eligible for only 1 year of funding and cannot earn a Master’s Degree in C/T.

Questions? Read the FAQs: 2011_CTSC_Funding_FAQs
Or Email: ctsc_predoc@med.cornell.edu
Eligibility

Pre-doctoral Candidates:
- Must have received a **baccalaureate degree** by date of appointment.
- Pre-doctoral medical (MD) students in 3rd or 4th year.
- **Graduate students** in a doctoral degree program.
- Nursing candidates for DSN or DNP.
- Dental (DDS) or pharmacy (PharmD) students.
- Individual trainee may receive **no more than 5 years of aggregate NRSA support at the pre-doctoral level**.

Post-doctoral Candidates:
- Must have received a PhD, MD, DDS, or comparable doctoral degree by date of appointment.
- Residents (Medical, Surgical, etc.) in a research pathway.
- Nurses with degrees in Doctor of Nursing Science, Research or Practice (DNSc, DNR, or DNP).
- Individual trainee may receive **no more than 3 years of aggregate NRSA support at the post-doctoral level**, including any combination of support from institutional training and individual fellowship awards.

All Candidates:
- Must be **US Citizens, Non-Citizen Nationals, or Permanent Residents**. (Proof of citizenship status required)
- Must have the ability to devote **100% effort** to the program.
- Must be from a CTSC partner institution.
- No candidate may have **two concurrent CTSC awards** or be **named on more than 1 CTSC award application**. If awarded, no other Federal funding support allowed.

Review Criteria

Upon submission in ePAR, your application undergoes review based on **several criteria**.

**TO START YOUR APPLICATION PROCESS**

**GO TO → "Notification of Intent to Submit an Application"**

This will register your intent to submit an application. Shortly after submitting this form, you will be notified by email with information on how to proceed with your application using the Web-based electronic Protocol Authoring and Review (ePAR) system. When completing your ePAR application, please refer to the checklist below.

**APPLICATION INSTRUCTIONS & CHECKLIST**

**ALL APPLICATIONS DUE BY 5PM ON MONDAY, FEBRUARY 14, 2011**

APPLICATIONS MUST COMPLY WITH ELIGIBILITY AND SUBMISSION REQUIREMENTS. MISSING OR INCOMPLETE DOCUMENTS OR INFORMATION WILL DISQUALIFY YOUR APPLICATION FOR REVIEW.

FOR WCMC STAFF → AN ELECTRONIC ROUTING FORM (ERF) IS NOT REQUIRED AT THIS TIME. IF YOUR PROJECT IS APPROVED, THE ERF WILL BE REQUIRED TO RECEIVE THE AWARD FUNDS.

**Checklist for Application Submission**

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<th>A. Required Sections in ePAR – Complete all fields.</th>
<th>Completed</th>
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<tbody>
<tr>
<td>1. Trainee Application Form - Click on your current citizenship status to proceed.</td>
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<tr>
<td>a. Personnel and demographic information.</td>
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<td>b. Click on [add] and fill in required information <em>(be sure to repeat this process for each individual entry under each heading)</em>:</td>
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<tr>
<td>• Mentors - Include all of the institutional information for your mentors.</td>
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<tr>
<td>• Click yes or no if you have been required to leave any college, graduate or professional school or</td>
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The applicant will be notified via email by May 2011 whether his/her proposal is approved. At that time, if accepted, the applicant must complete additional required regulatory and compliance documents within 30 days (for a full list of Post-Award Documents click here). Funding is contingent on submission of this information and failure to do so will result in disqualification.

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3. **Proof of Citizenship Status:**  
   *Please submit a notary’s signed statement certifying legal verification for the following citizenship status (including copies of the required documents):*  
   - **US Citizen:** U.S. Passport, Birth Certificate, Certificate of Citizenship, or Naturalization Certificate.  
   - **Non-Citizen National:** a notary’s signed statement certifying that you have legal verification of such status.  
   - **Lawfully Admitted Permanent Resident:** Permanent Resident Card (USCIS Form I-551).

### AWARD NOTIFICATION  
Earliest anticipated award date – June 1, 2011

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3 All documents, including translation of documents must be official (i.e., must bear original signatures and seals).
Upon submission of this additional information, the CTSC will prepare an award agreement. Once the award agreement is signed by the appropriate institutional business official(s), WCMC Grants and Contracts will review and sign the agreement and notify the CTSC that funding can be released.

**Budget Notes**

- No funding from other sources can support this proposal
- Items not allowed: 1) Capital or depreciable equipment over $2500; and 2) Computer hardware (laptops, desktops, etc)
- Only supplies of consumable nature that are directly related to the project are allowed
- Funding requests for travel and/or other supplies must be directly related to the project and clearly outlined in the budget justification

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**For a fast start on spending your award funds:**

No expenditures related to human subjects or animals will be permitted until the CTSC is provided with a copy of the official IRB/IACUC letter of approval. Investigators are strongly encouraged to submit IRB and/or IACUC protocols early in order to avoid significant delays in project initiation. Applicants must also be current on institutional compliance regulations.

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