**ADVANCED CERTIFICATE IN CLINICAL & TRANSLATIONAL INVESTIGATION**

**APPLICATIONS DUE BY 5PM ON WEDNESDAY, JANUARY 27, 2016**

**Courses Begin in August 2016**

The goal of the Clinical & Translational Education Program (CTEP) is to educate and train highly motivated individuals to become successful, independent clinical and translational (C/T) investigators with a strong foundation in knowledge and practical skills necessary to conduct clinical and translational team research across disciplines and institutions.

The Advanced Certificate in Clinical & Translational Investigation is comprised of core curriculum classes in clinical and translational research structured as lectures, interactive seminars, and workshops to be completed within one year. Click to learn more about **CTEP Core Curriculum**.

**APPLICANTS FROM ALL DISCIPLINES—PRE-CLINICAL, CLINICAL AND TRANSLATIONAL—are welcome to apply.**

**INDIVIDUALS FROM UNDERREPRESENTED GROUPS, FROM DISADVANTAGED BACKGROUNDS AND/OR WITH DISABILITIES ARE STRONGLY ENCOURAGED TO APPLY**

**ELIGIBILITY AND APPLICATION INSTRUCTIONS**

Applications must comply with eligibility and submission requirements

*Missing or incomplete documents or information will disqualify your application for review*

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**Program Eligibility - All Candidates**

- Must be a **US Citizen, Non-Citizen National, or Permanent Resident** (Proof of legal status required)
- Must have **primary appointment or be employed** at a CTSC partner institution
- Only one re-submission for each application is allowed
- Medical students and Medical Doctors (MDs), MD/PhDs, senior residents, fellows
- Veterinarians (DVM), Osteopaths (DO), Dentists (DDS, DMD), or Physical Therapists (DPT)
- Pre- and Post-doctoral PhDs seeking a career in clinical and translational research
- Faculty members from any of the **partnering Weill Cornell CTSC Institutions**
- PhD candidates in Nursing School, those with Bachelor of Science in Nursing (BSN), Master of Science in Nursing (MSN), and Doctorate of Science in Nursing (DNS) degrees
- Certified Physicians’ Assistants and Clinical Research Project Coordinators/Aides

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**A. Application Instructions and Checklist – Complete all fields.**

1. **Trainee Application Form** - Click on your current legal status to proceed and complete required personal and demographic information: a valid work email is required.

2. **Biosketches**: Upload a PDF file for the applicant; note the new NIH Biosketch format is required otherwise application is not eligible for review.

**B. Supporting Documents – Please Upload Attachments as individual PDF files.**

1. **Clinical Research Experience**: Provide a concise description of your research experience, if any (clinical or otherwise), and translational research goals, if any.

2. **Career Statement** (1 page or less) – Discuss your short and long-term goals and how this award would impact your career development.
REVIEW CRITERIA

Similar to the NIH process, each proposal is reviewed by at least two independent reviewers for scientific merit based on translational focus and significance. The following criteria are taken into consideration:

✓ Candidate’s quality - career statement, potential for future funding and publication, publication/presentation background, and quality of research experience
✓ Departmental Commitment – Letter from division/department head ensuring protected time and approval for the Certificate candidate to attend classes
✓ Letters of recommendation must come from professors or other professionals in a position to judge the applicant’s preparation and fitness for graduate work in the proposed program of study

APPLICATION PROCESS & TIMELINE

Applications are due by 5pm on Wednesday, January 27, 2016. Applicants will be notified by May 2016 whether his/her proposal is approved. At that time, if accepted, the applicant must complete additional required regulatory and compliance documents within 30 days.

Questions? email CTSC-Education@med.cornell.edu